

Investment per 6' deep x 8' wide Booth:

- \$275.00 - Member Fee
- \$400.00 - Non-member Fee
- \$50.00 - Electrical (if not marked, you will NOT have electricity)
- \$50.00 - Per Additional Booth Personnel

List names of ALL who will be present in booth for badges:

- \$30.00 - Tuesday Award Breakfast and drawing

Fee Includes, one conference registration to all regular events, plus:

- 6' deep x 8' wide area with
- 6 foot table, draped
- 2 Chairs, waste basket
- Four Breaks
- One reception
- Sunday Luncheon

All additional exhibitor personnel must register at the \$50 fee (fee covers reception, breaks and luncheon)

- My booth will fit in the area described above.

Desired Booth Space: (See layout enclosed)
Booths 1-20 are for those that do NOT require electricity. *Spaces are NOT guaranteed.

1st # _____ 2nd # _____ 3rd # _____

Please do not place me by the following:

Payment & Cancellation:

I understand that full payment must be received by February 27, 2010 before booth assignment will be made. No phone or money orders accepted. Cancellation requests must be received by February 27, 2010 to receive a refund. **No refunds will be issued after February 27, 2010.**

- Check enclosed with contract

Return this contract with payment to:
 Colorado Athletics Directors Association
 3030 West 81st Avenue
 Westminster, CO 80031
Phone: (303) 433-4446

Primary contact information for exhibit:

Contact Name: _____

Company: _____

Address: _____

City, State and Zip: _____

Phone: _____

Fax: _____

*Email: _____

*Will be utilized for distribution of information.

Exhibitor Agreement and Information:

The agreement between CADA and the tabletop display exhibitors of the 2010 Annual Conference covers the time from 7:30 a.m. Sunday, May 2nd until 5:00 p.m. Monday, May 3rd. The exhibitor assumes the responsibility for setting up and dismantling the exhibit. By signing this contract, exhibitor agrees to waive and hold harmless CADA from any liabilities for the safety of its exhibit and other property against robbery, fire, accident, or any other hazard whatsoever, personal property owned, rented or leased by the exhibitor is the sole responsibility of the exhibitor.

Package Shipping and Receiving: The following charges apply to package delivery and or handling fee charges:

	Incoming	Outgoing	Storage Fee (excess of 3 days)
Letter	No Charge	No Charge	No Charge
Package	\$4.00 each	\$4.00 each	\$2.00 each per day
Pallet*	\$50.00 each	\$50.00 each	\$25 each per day

*Pre-approval for all pallets must be obtained from shipping & receiving. Please call 970-453-8712 for more information.

Liability:

I am aware that the CADA 37th Annual Conference and Table Top Display on May 1-4, 2010 at the Beaver Run Resort, is an open exhibition and that the primary responsibility for safeguarding my exhibit and its contents is mine. Neither the CADA, hotel administration nor any of their agents, officers, or employees assume any responsibility for such property. Since CADA does not maintain insurance covering exhibitors' property for any contingency except that arising from its own negligence, extra precautions should be arranged if you feel the items in your booth are easily stolen. CADA cannot be responsible for delays, damage, loss, or other unfavorable conditions caused by circumstances beyond its control. No party to the agreement for exhibit space at the show shall be responsible for any injury, loss or damage to any other party to said agreement or any third party except in the event the injury, loss, or damage arises out of the negligence or willful act of such party. As an exhibitor, I agree to indemnify and defend CADA for any injury, loss, or damage except for that caused by negligence of CADA.

Exhibitor Authorized Signature _____

Submission Date _____

